

Carbon County Higher Education Center

Proposed 2024-2025 Staffing Plan

	Proposed 24-25	Current 23-24
<u>Administration:</u>		
	FTE	FTE
Executive Director	1	1
Executive Assistant	1	1
Accounting Specialist	1	1
IT Specialist	-	1
TOTAL	3	4

<u>Rawlins</u>		
Student Services Specialist	1	1
Student Services Assistant	1	1
Community Engagement Coordinator	1	1
P/T Community Engagement Assistant	0.75	0.75
Evening Receptionist	0.25	0.25
TOTAL	4	4

<u>Rawlins PTSB Certified Teaching Staff</u>		
Automotive	1	1
Welding	1	1
Woods/Construction	1	1
Health Sciences	0.5	0.5
TOTAL:	3.5	3.5

<u>LSRV</u>		
LSRV Education Coordinator	1	1
Community Engagement Coordinator	1	1
P/T LSRV Administrative Assistant	0.75	0.75
TOTAL	2.75	2.75

<u>OVERALL TOTAL:</u>	11.5	12.5
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<u>Part-Time, As Needed Positions</u>		
IT Contract Professional Consulting Services		
Community Education Instructors		
ABE Instructors		
ESL/SSL Instructors		
Tutors (ABE, Western, ESL/SSL)		
Rawlins Substitutes		
LSRV Substitutes		
LSRV Custodian		